

Form  
**NH-R1**

## Application for certification as an economic operator

Process certification for monitoring the sustainable production of products on agricultural land for further use in biofuels, liquid biofuels and biomass fuels

in accordance with Directive (EU) 2018/2001 as amended of the European Parliament and of the Council in conjunction with Commission Implementing Decision (EU) 2022/1656

### 1. Company details:

COMPANY / BUSINESS
STREET, HOUSE NUMBER
POSTAL CODE, CITY
TELEPHONE NUMBER, FAX NUMBER
E-MAIL

RESPONSIBLE PERSONS / CONTACT PERSONS
COMPANY REGISTER NUMBER
TAX NUMBER
UID NUMBER
FINANCE OFFICE

### 2. Address of the processing and storage facilities (town, street, house number, postcode, city): (for further information please enclose a supplementary sheet)

Name of the storage facility, address, postcode, city	Storage capacity in tonnes	Storage
		<input type="checkbox"/> Own storage <input type="checkbox"/> External storage
		<input type="checkbox"/> Own storage <input type="checkbox"/> External storage
		<input type="checkbox"/> Own storage <input type="checkbox"/> External storage
		<input type="checkbox"/> Own storage <input type="checkbox"/> External storage
		<input type="checkbox"/> Own storage <input type="checkbox"/> External storage

**3. Company status:** (Please tick the relevant box)

First purchaser
  Retailer
  Processors

**4. Types of sustainable agricultural raw materials:**

(Estimate for current calendar year)

<input type="checkbox"/> Sugar beet	<input type="checkbox"/> Wheat	<input type="checkbox"/> Corn / Maize	<input type="checkbox"/> Sugar cane
<input type="checkbox"/> Rapeseed	<input type="checkbox"/> Barley	<input type="checkbox"/> Sunflowers	<input type="checkbox"/> Soybeans
<input type="checkbox"/> Triticale	<input type="checkbox"/> Sunflower oil	<input type="checkbox"/> Rapeseed oil	
<input type="checkbox"/> others:			

**5. Origin of the sustainable agricultural raw materials from:**

(Estimate for current calendar year)

**Primary products from:**

Austria
  Other member states
  Third countries

**Vegetable oils from:**

Austria
  Other member states
  Third countries

**6. Quantity incl. unit of purchased sustainable agricultural raw materials or their products (per year):**

(Estimate for current calendar year)

Quantity:		<input type="checkbox"/> Sugar beet	Quantity:		<input type="checkbox"/> Rapeseed oil
Quantity:		<input type="checkbox"/> Sunflowers	Quantity:		<input type="checkbox"/> Sugar cane
Quantity:		<input type="checkbox"/> Soybeans	Quantity:		<input type="checkbox"/> Triticale
Quantity:		<input type="checkbox"/> Sunflower oil	Quantity:		<input type="checkbox"/> Barley
Quantity:		<input type="checkbox"/> Wheat	Quantity:		<input type="checkbox"/>
Quantity:		<input type="checkbox"/> Corn / Maize	Quantity:		<input type="checkbox"/>
Quantity:		<input type="checkbox"/> Rapeseed	Quantity:		<input type="checkbox"/>

**7. Processing** (to be completed only by the processor - please enclose supplementary sheet if further details are required)

Facility in operation since	<input type="text"/>
Exact description of the sustainable processed products:	<input type="text"/> <input type="text"/> <input type="text"/>
Annual production volume of sustainable processed products: (estimate for current calendar year)	<input type="text"/>

**8. Record keeping:**

<input type="checkbox"/> Manual records	<input type="checkbox"/> Computerised records
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**9. Certificates of other voluntary schemes recognised by the European Commission and other qualifications recognised in Austria:**

(Name of the schemes / certificates / registrations), current and in the last five years

<input type="text"/>
Withdrawal from another scheme before the first surveillance audit? If yes, from which scheme?
<input type="text"/>

## 10. Documents to be enclosed:

- |  |  |
|--|--|
| <input type="checkbox"/> Current extract from the company register   | <input type="checkbox"/> Trade licence   |
| <input type="checkbox"/> Storage plan  | <input type="checkbox"/> Production plan   |
| <input type="checkbox"/> Description of the production facility  | <input type="checkbox"/> Descriptions of the processing procedures                               |
| <input type="checkbox"/> Recipes of the processed products   | <input type="checkbox"/> Certificate of a voluntary scheme recognised by the European Commission |
| <input type="checkbox"/> Mass balance data and audit reports from certification of other voluntary schemes of the last 5 years |  |

## 11. Declaration of commitment:

### By submitting the application for certification, the applicant commits to always

- 11.1 comply with the requirements for processes as a sustainable entrepreneur in the course of the sustainable production of products on agricultural land for further use in the context of biofuels, liquid biofuels and biomass fuels in accordance with Directive (EU) 2018/2001, as amended, of the European Parliament and of the Council in conjunction with Commission Implementing Decision (EU) 2022/1656, as economic operators that fail or be unwilling to comply with the requirements set out in paragraphs 1 to 6 of Article 17 of the of Implementing Regulation (EU) 2022/996 shall be excluded from participating in the AACS scheme;
- 11.2 keep proper commercial books;
- 11.3 allow the authorities or representatives of the federal government, the certification body Agrarmarkt Austria (CB AMA), Akkreditierung Austria and the EU to inspect books and receipts as well as other documents serving to verify this measure – all in the original, as a rule – at the company or at third parties and to allow on-site inspections, to provide them with the necessary information or have it provided and to make a suitable and informed contact person available for this purpose, whereby the auditing body shall decide on the respective relevance of these documents to AACS;
- 11.4 keep all books and records in a secure and orderly manner for seven years from the end of the year in which the raw materials designated as sustainable were purchased or sold, to provide, at its own expense, all aids necessary to make the books, records and other documents legible and, where necessary, to provide legible permanent reproductions without aids, or to make them available on data carriers;
- 11.5 maintain a mass balance system that includes at least the criteria published by AACS and to submit this to the AMA certification body no later than one month after the end of each quarter, as well as to enter all transactions carried out into the Union database in accordance with Article 31a of Directive (EU) 2018/2001, as amended;
- 11.6 be able to provide evidence of all purchases of sustainable goods with sustainability certificates (confirmation from the farmer, confirmation from the seller);

- 11.7 if corrections to the actual greenhouse gas emission calculations are known, to immediately take these into account in the mass balance using the standard values for a sustainable quantity of goods, and if this quantity has already been sold, to inform the purchaser of the correction;
- 11.8 upon becoming aware of the revocation of a sustainable quantity of goods, to immediately take this into account in the mass balance and, if this quantity has already been sold, to inform the purchaser of the revocation in writing;
- 11.9 that, in the case of sales of mixtures, the stated greenhouse gas emission (THGE) value does not exceed the equivalent value of the total quantity;
- 11.10 that when mixtures of sustainable and non-sustainable feedstocks are used, the THGE value corresponds only to the value and quantity of the sustainable batch;
- 11.11 that materials are not deliberately altered or disposed of in such a way that the delivery could become waste or residual material in whole or in part;
- 11.12 to bear the costs of the inspections carried out to ensure compliance with the sustainability criteria in accordance with national regulations, as published on the homepage of the Agrarmarkt Austria certification body, whereby the AMA is entitled to adjust the flat-rate costs annually in line with the consumer price index published by Statistics Austria;
- 11.13 release the data relating to its certification (certificate number, name and address of the company and period of validity of the certificate), as well as the certificate or summary audit report in accordance with Annex II of Implementing Regulation (EU) 2022/996 for publication by the AMA certification body;
- 11.14 not to use the process certification in a manner that could bring the certification body into disrepute, and not to make any statements about their process certification that the certification body could consider to be unjustified or misleading for other economic operators and/or the public;
- 11.15 in the event of suspension, withdrawal or termination of certification, to cease using all advertising materials relating to the certification and to take the measures required by the certification programme in the guidelines;
- 11.16 in the event of certification documents being made available to others, to reproduce the documents in their entirety or as specified in the certification programme guidelines;
- 11.17 when referring to their process certification in communication media, such as documents, brochures or advertising materials, to comply with the requirements of the certification body, or as specified in the certification programme guide or in section 11.18;

11.18 The certification body monitors the companies' responsibility for the use and display of licences, certificates and conformity marks awarded under the certification programme. The ownership rights to the 'AACs' and 'AACsplus' trademarks remain with the certification body or the system operator AMA.

The use of the trademarks to identify certified processes or their accompanying documents requires the express written authorisation of the certification body and is strictly limited to the purpose and scope defined in the consent.

Any unauthorised or misleading use of these licences, certificates and marks, for example in advertising, is expressly prohibited. In the event of non-compliance, the certification body reserves the right to take corrective measures, withdraw certificates and, if necessary, initiate legal proceedings.

11.19 to notify the AMA certification body immediately of any changes to the above information, to make its data available to the AMA certification body or the Federal Ministry of Agriculture and Forestry for the purpose of verifying compliance with the provisions of Directive (EU) 2018/2001, as amended, Climate and Environmental Protection, Regions and Water Management for processing or control;

11.20 Complaints may be directed against economic operators or the AMA certification body and may be submitted electronically, by fax or by post. The complaints procedure is available on the AMA website:

<https://www.ama.at/fachliche-informationen/nachhaltigkeit/aacs-beschwerdemanagement-complaints-procedures/complaints-procedures>

11.21 In the event of complaints regarding compliance with certification requirements, these records must be retained and made available to the certification body upon request. Appropriate measures must be taken and documented.

## 11. Confirmation and signature:

The entrepreneur declares with his/her signature that he/she has provided all information truthfully and completely. The application is only valid if it has been completed in full and contains all required enclosures!

Privacy policy: Information on the processing of your data can be found at the following address:

<https://www.ama.at/datenschutzerklaerung>

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature